IVCCD Board of Directors Meeting Minutes

Iowa Valley Community College District
Wednesday, June 10, 2026, at 4:00 PM
District Services Board of Directors Room,
3702 South Center Street, Marshalltown, IA, 50158

Attendance:
Members Present: Chris Brodin, Amber Danielson, Joanna Hofer, Larry Johnson, Clark Lawler, Paul Pohlson
Members Absent: Jackie Pippin

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, and other college personnel.

Call to Order:
Board President Hofer called the Board Meeting for the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, June 10, 2026, at the District Services Board of Directors Room, 3702 S. Center Street, Marshalltown, IA 50158.

Additions/Deletions to the Agenda:
None.

Approval of the Agenda:
Director Lawler moved approval of the agenda. Motion seconded by Director Brodin. Motion carried unanimously.

Correspondence and/or Visitors:
None.

Introduction of and Comments from Representatives to the Board:
BCS Representative Ricarda Drummer shared updates with the Board.

Public Comment:
None.

Recognitions:

None.

Introduction of New Employees:
None.

Strategic Presentation:
Dean of IVG and Concurrent Enrollment Ashtyn Beek presented on Iowa Valley Grinnell's progress across accreditation, enrollment, and facilities for the 2025-26 year. A central focus was the District's pursuit of NACEP accreditation, which spans 16 standards across 6 areas (Partnership, Curriculum, Student, Faculty, Assessment, and Evaluation); evidence demonstrating compliance—such as alignment between college and concurrent classes, student access to support services, and stakeholder communication practices—has been gathered throughout the year alongside narrative context for each standard, with the application due June 15th, initial national review feedback expected in fall 2026, and a virtual site visit planned for spring 2027. On enrollment, IVG recorded 4,788 total credit hours (2,415 fall, 1,988 spring, 385 summer), graduated 31 students with a certificate, diploma, AA, or AAS, and saw 5 HSED completers, with fall enrollment already at 1,682. The presentation also detailed a major round of renovations—including a new Auto Technology Lab funded primarily by a $1 million Career Academy Incentive Fund grant (7,000+ sq ft, completed November with a January 22nd ribbon cutting), new CNA and ESL/HSED classrooms, and an expanded Gunsmithing space—and closed with a strong 2026-27 outlook, noting a record-sized second-year Auto Tech AAS class, an incoming Auto Tech cohort likely to hit its 18-student capacity, and Gunsmithing's first concurrent student in years.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:
Dr. Howsare Boyens provided comments about board policies, membership dues, and the Ellsworth lease agreement with Ellsworth Community College Trustees.

Approval of the Consent Agenda:
Motion:
Director Danielson moved approval of the Consent Agenda Items: 5.1 Approval of Minutes; 5.2 Personnel Report; 5.3 Approval of Bills as Audited by the Finance Committee; 5.4 Review and Approval of Board Policy; 5.6 Approval of ACCT Annual Membership; 5.7 Approval of 2026-2027 IACCT membership Dues; 5.8 Approval of BCS Instructor Handbook 2026-2027; 5.9 Approval of IVCCD Student Handbook; 5.10 Approval of 2026-2027 Academmic Year Quality Faculty Plan;

and 5.11 Approval of Lease Agreement and Rental Agreement with the Ellsworth College Board of Trustees. Director Johnson seconded. Motion carried unanimously.

__REGULAR AGENDA:__

Action Items:

Resolution to Adopt 28E Agreement between IVCCD and Iowa DOT

Dr. Anne Howsare Boyens requested approval of a Resolution to Adopt 28E Agreement between IVCCD and Iowa DOT for the use of paved parking lot space.

Motion:

Director Lawler moved approval of Resolution to Adopt 28E Agreement between IVCCD and Iowa DOT. Director Pohlson seconded. On roll call vote: Ayes – Directors Johnson, Lawler, Danielson, Brodin, Pohlson, Hofer. Motion carried unanimously.

Approval of Substantial Completion – IVCCD ECC Math & Science Project

Dr. Barb Klein requested Approval of Substantial Completion – IVCCD ECC Math & Science Project on the established date of May 1, 2026, with Black Hawk Roof Company.

Motion:

Director Pohlson moved Approval of Substantial Completion – IVCCD ECC Math & Science Project. Director Brodin seconded. Motion carried unanimously.

Approval of 12-Month Emergency Services Training Agreement for BCS- $48,000

Jacque Goodman requested Approval of 12-Month Emergency Services Training Agreement for BCS for FY27 totaling $48,000. The contractual amount was an increase of $3,000 each trainer.

Motion:

Director Johnson moved Approval of 12-Month Emergency Services Training Agreement for BCS for FY27 totaling $48,000. Director Brodin seconded. Motion carried unanimously.

Approval of IVCCD Employment Agreement with President Dr. Anne Howsare Boyens
Board President Joanna Hofer requested the approval of the employment agreement between the Iowa Valley Community College District Board of Directors and Dr. Anne Howsare Boyens for the position of President of Iowa Valley Community College District for 2026-2027.

Motion:
Director Lawler moved Approval of IVCCD Employment Agreement with President Dr. Anne Howsare Boyens. Motion seconded by Director Danielson. Motion carried unanimously.

Public Hearing on the Plans, Specifications, Form of Contract and Estimated Costs for the IVCCD-MCC Student Housing Site Design Phase 1
Board President Hofer requested any written or oral objections be presented. The Board President then declared the time for receiving written or oral objections to be closed. Dr. Matt Schmit requested approval of the Plans, Specifications, Form of Contract and Estimated Costs for the IVCCD-MCC Student Housing Site Design Phase 1, 3700 S. Center Street, Marshalltown, IA, 50158, and setting the date for bid approval for August 12, 2026, at 4 p.m., IVCCD District Services Building, 3702 S. Center Street, Marshalltown, IA, 50158.

Motion:
Director Johnson moved approval of the Plans, Specifications, Form of Contract and Estimated Costs for the IVCCD-MCC Student Housing Site Design Phase 1, 3700 S. Center Street, Marshalltown, IA, 50158, and setting the date for bid approval for August 12, 2026, at 4 p.m., IVCCD District Services Building, 3702 S. Center Street, Marshalltown, IA, 50158. Director Danielson seconded. On roll call vote: Ayes – Directors Johnson, Lawler, Danielson, Brodin, Pohlson, Hofer. Motion carried unanimously.

Approval of the Contract and Resolution for a 260E Industrial New Jobs Training Agreement with Dieomatic Incorporated dba Magna Structures LMV- $635,000
Jacque Goodman requested Approval of the Contract and Resolution for a 260E Industrial New Jobs Training Agreement with Dieomatic Incorporated dba Magna Structures LMV in the amount of $635,000. This is the fifth 260E contract between Dieomatic Incorporated and Iowa Valley. They plan to add 64 new positions over the next two years.

Motion:
Director Pohlson moved Approval of the Contract and Resolution for a 260E Industrial New Jobs Training Agreement with Dieomatic Incorporated dba Magna Structures LMV in the amount of $635,000. Motion seconded by Director Johnson. On roll call vote: Ayes – Directors Johnson, Lawler, Danielson, Brodin, Pohlson, Hofer. Motion carried unanimously.

Approval of Agreement with Iowa Falls Community School District for the use of Athletic Facilities

Dr. Barb Klein requested Approval of the 2026-2027 Lease Agreement with Iowa Falls Community School District for the use of Athletic Facilities including the football field and support facilities at Cadet Field, football practice space at Rock Run Elementary School, and baseball diamond.

Motion:

Director Lawler moved Approval of Agreement with Iowa Falls Community School District for the use of Athletic Facilities. Motion seconded by Director Brodin. Motion carried unanimously.

Information Items:

Monthly Financial Statements:

CFO Blanca Pauliukevicius reported on the April 2026 narrative summary, statement of revenue over expenses, and investment report.

Board President's Report:

Board President Joanna Hofer shared about the IACCT Retreat and the 11-3 vote to combine the CC for Iowa and Summer Trustees Conference into one event. Discusions about trustees visiting college campuses is ongoing.

Board Directors' Reports:

Director Pohlson stated that he enjoyed the graduation proceedings. Director Johnson shared about the 260E program, encouraging Directors to continue to keep it top of mind with legislators and business and community partners.

President's Report:

Dr. Howsare Boyens noted the recent Presidents Retreat and a focus on strategic priorities and legislative priorites with that group. She also noted an upcoming Small Business grant and NACEP accreditation deadlines. She also shared about John Prihoda's son reacing about about a birthday milestone and asking for a letter from the District because of how much it meant to his father. Dr. Howsare Boyens said she sent a plant and card, although she would have liked to have joined the celebration in person.

Board Secretary's Report:

Abigail Casey provided information about HSED RSVPs and the upcoming Summer Trustees Conference.

Adjournment:
The meeting adjourned at 5:08 p.m.

Joanna Hofer
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Joanna Hofer, Board President

Abigail Casey
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Abigail Casey, Board Secretary