IVCCD Board of Directors Agenda
Iowa Valley Community College District
Wednesday, November 11, 2026, 4:00 p.m.
Ellsworth Community College, Reg Johnson Room 100,
1100 College Avenue, Iowa Falls, IA 50126

Meeting Details

Join by Zoom: Open the IVCCD Board Zoom meeting
Join by phone: 312-626-6799
Meeting ID: 81932328501

3:30 P.M. Faculty Tea hosted by the Iowa Valley Community College Education Association

Mission Statement

Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

Tentative Agenda

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

None.

2.4. Introduction of New Employees

None.

3. Strategic Presentation - Academic Affairs Update

Presenter: Ashtyn Beek, MaryAnne Nickle and Pete Drury

The deans will provide an update on Academic Affairs at Iowa Valley Community College District.

Consent Agenda

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the October 14, 2026, regular meeting and the October 20, 2026 special meeting are attached.

5.2. Personnel Report

Presenter: Annette Hughlette

The Personnel Report for the month of November is attached.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Procedures. The Board Policies are presented for approval and the Procedures are presented as information only.

- Board Policy 409
- Board Procedure 400.10

The Board Policies and Procedures are attached.

5.5. Acceptance of Gifts and Grants

- Agri-Pro Enterprises donated various animal related products (latex gloves, overalls, boots, respirators, needles) to the Agriculture program at Ellsworth Community College

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is attached.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Trustees and Presidents will meet for a joint meeting on December 1, 2026.

6.1.3. Upcoming Meetings and Events

- Nov. 25-27, 2026 - District closed for Thanksgiving Break.
- December 9, 2026 - Organizational Board Meeting in Marshalltown.
- Dec. 24, 2026 - Jan. 1, 2027 - District closed for Holiday Break
- January 13, 2027 - Regular Board Meeting at 4 p.m. in Marshalltown.
- February 10, 2027 - Regular Board Meeting at 4 p.m. in Marshalltown

Approval of the Consent Agenda

BOARD ACTION: _____

Regular Agenda

7. Action Items

7.1. Public Hearing and Approval of the Plans, Specifications, Form of Contract, and Estimated Cost and Setting the Date for Bid Opening for the IVCCD ECC Trades & Industries Building Renovation Project

Presenter: Dr. Barb Klein

After announcing the formal opening of the public hearing on the IVCCD ECC Trades & Industries Building Renovation Project and that notice has been appropriately published, the Board President will request any written or oral objections to be presented. Then the Board President will declare the time for receiving such written and oral objections to be closed.

We are requesting approval of the plans, specifications, form of contract, and estimated cost for the IVCCD ECC Trades & Industries Building Renovation Project, 1100 College Avenue, Iowa Falls, IA 50126, and setting the date for bid opening for December 10, 2026, at 2:00 p.m. at Caroline Hall Boardroom, 1100 College Avenue, Iowa Falls IA 50126, and setting the date for bid approval for January 13, 2027, at 4 p.m., IVCCD District Services Building, 3702 S. Center St., Marshalltown, IA 50158. The Board Secretary is directed to post the required notice to bidders. This project will be funded through the Career Academy Incentive Fund (CAIF) grant and aligns with Strategic Goal 2.2 - Create Supportive Learning Environments. **(ROLL CALL)**

BOARD ACTION: _____

7.2. Approval of Paylocity Contract -$79,397.74

Presenter: Annette Hughlette

We are requesting approval of a two-year contract with Paylocity for payroll, human resources, and talent management software. Paylocity will replace the District's current

Paycor system. The annual cost is approximately $79,397.74 with a one-time implementation fee of $12,367.45. Funding will be provided through the Human Resources budget and OEPI. This purchase supports Strategic Goal 4.2 - Align Resources with Strategic Priorities. The contract is attached.

BOARD ACTION: _____

7.3. Approval of 260F Iowa Jobs Training Agreement with Alkegen - $20,729.00
Presenter: Neysa Hartzler
We are requesting approval of a 260F Iowa Jobs Training Agreement with Alkegen in Marshalltown, Iowa. What is now Alkegen, was first founded in 1913 as Cooper Manufacturing. Following two acquisitions of the company, in 2022 it became Alkegen. The company's core competencies include soft gaskets, hard gaskets, and composite material manufacturing. The plant produces approximately 500,000 parts per day and ships more than 120M annually. The company's capabilities include die fabrication, EDM capability, prototype (fiber and metal), plating capability (Teflon, zinc, tin, and anodizing). Alkegen has around 63 employees. This will be their second project with Iowa Valley. They intend to invest the training funds in OSHA10, Buddy to Boss leadership course, PLC training, and AI training and programming. The contract is attached.

BOARD ACTION: _____

7.4. Approval of 260F Iowa Jobs Training Agreement with Cargill Inc. - $21,332.00
Presenter: Neysa Hartzler
We are requesting approval of a 260F Iowa Jobs Training Agreement with Cargill in Iowa Falls, Iowa. In 1865, William Wallace (W.W.) Cargill became the proprietor of a grain warehouse in Conover, Iowa, at the end of the McGregor and Western Railroad line. Global expansion happened in the 1950's and by 2024 and to the present day, Cargill celebrates over 150 years of helping people and organizations thrive. Cargill has facilities all over the nation but specifically in Iowa Falls, it is a grain and oil seed facility, mostly soybeans. Cargill currently has around 614 employees in the state of Iowa. There are only 3 employees housed at the Ops Training Center in Iowa Falls, but they do training throughout the state of Iowa for Cargill. This will be their fourth project with Iowa Valley. They intend to invest all of the training funds on maintenance worker employees holding week-long "maintenance training camps" to learn topics such as bucket elevators, drag and screw conveyors, belt splicing, drive inspections, gear boxes and couplings, dust systems, basic rigging safety, bearings, pumps, valves, liquid metering, and a whole lot more. The contract is attached.

BOARD ACTION: _____

7.5. Approval of 260F Iowa Jobs Training Agreement with Raymon Company - $20,044.00
Presenter: Neysa Hartzler
We are requesting approval of a 260F Iowa Jobs Training Agreement with Raymon Company in Albion, Iowa. Raymon Company started in the early 1970s in Waterloo, Iowa under the

name of Donco. Its first products were designed for passive sound cancellation. By the late 1970s, the company was located above a bowling alley in Eldora, Iowa, and manufactured a line of slot and troffer diffusers. The product plenums were made of fiberglass duct board. There were four employees and two motorized machines. Everything else was accomplished with knives, hand shears and a leaf brake. Larry and Joynell Raymon acquired an interest in the company in 1979. In 1984, the company moved to its current location in Albion, Iowa. The Raymon family acquired full ownership of the company in 1985, and the company name was changed to Raymon in 2006. Today, Raymon Company is a major manufacturer of grilles, registers and diffusers for commercial buildings, with over 80 employees. Sales are made through a network of manufacturers' representatives in offices across the United States and Canada. The company also does OEM work for other companies in America and is affiliated with the Sheet Metal Workers International Association, Local 45. This is Raymon Company's first project with Iowa Valley. They intend to invest the training funds in leadership training for emerging leaders, industrial maintenance training, electrical training, and HVAC training. The contract is attached.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Amanda Bloomquist

The September 2026 narrative summary, statement of revenue over expenses, and investment report are attached.

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

Accessibility: Please contact Abigail Casey at 641-844-5522 if accommodations are needed for full participation in the meeting.